

<b>Job title</b>	<b>FM Technician (Mechanical)</b>
<b>Reports to</b>	<b>Technical Department Manager</b>

## 1. Purpose and Scope

The post holder is part of the Cardiff Airport and St Athan Facilities Maintenance Team and is responsible for assisting the FM Department with all aspects of effective Facilities Maintenance.

The post holder should be pro-active and able to work well both individually and as part of a team with the ability to develop their own personal skills and the skills of those around them.

The post holder will primarily be responsible to help successful delivery of the planned maintenance regime, fulfilling its statutory obligations, whilst also providing a breakdown reactive response harmonising both customer and organisational requirements.

## 2. Key Accountabilities and Role Outputs

The following accountabilities and roles apply to both Cardiff Airport and St Athan ensuring consistency across both sites acting as FM Technician (Mechanical).

- Maximising the existing facilities and infrastructure whilst maintaining strict safety standards.
- To carry out conditional monitoring on mechanical and electrical plant and equipment
- To carry out maintenance, adaptation and installation of Airfield Ground Lighting systems and all associated equipment on the airfield and adjacent land.
- To ensure compliance with statutory regulations and safety requirements
- To carry out preventative maintenance and reactive tasks as scheduled.
- To document all allocated maintenance and reactive work.
- To undertake training for new technology or systems and mandatory training for business requirements.
- To provide escort for contractors and visitors working airside as required.
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- To work alongside an established team of technical engineers to deliver best working practices and contribute to passenger throughflow
- Work well with all departments, co-operating and co-ordinating works to ensure that all equipment is optimised and running efficiently.

These duties are not exhaustive, and the Company may require you, from time to time and in exceptional circumstances, to carry out further ad hoc duties within your capability and capacity.

This is a uniformed role and employees are required to meet the standards set out in the company uniform policy.

All job descriptions are subject to regular review and the Company reserves the right to make any reasonable adjustments to this job description as required.

### **3. Health and Safety**

It is our intention to demonstrate an ongoing commitment to improving health and safety at work throughout the Company. We will comply with all requirements of health and safety legislation.

In order to do this, all staff must have a good awareness and understanding of health and safety hazards and risks that may affect themselves, passengers or other people on-site and must comply at all times with excellence in conduct, behaviour and attitude.

Senior management will ensure that:

- adequate resources are provided for health and safety;
- health and safety is adequately assessed, controlled and monitored;
- Our people are actively involved in all aspects of creating and maintaining a healthy and safe working environment.
- It shall be the duty of every employer to ensure, as far as is reasonably practicable, the health, safety and welfare at work of all his employees.

## 4. Skills, Knowledge and Experience

If you meet some, but not all criteria, we would still like to hear from you.

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Indentured Plumbing/Heating or Mechanical apprenticeship or similar</li> <li>• Full UK Driving License</li> </ul>	<ul style="list-style-type: none"> <li>• ACS Gas Qualifications desirable</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Mechanical installation Work</li> </ul>	<ul style="list-style-type: none"> <li>• Electrical experience desirable</li> <li>• PPM experience.</li> <li>• Experience working on Aeronautical Ground Lighting systems.</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Fault finding and repair of mechanical services</li> </ul>	<ul style="list-style-type: none"> <li>• Trained and competent with FM technical maintenance work</li> <li>• Knowledge of Aerodrome /Airport environment</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Health and Safety Awareness</li> <li>• Good communication skills in both verbal and written formats</li> </ul>	<ul style="list-style-type: none"> <li>• IOSH / NEBOSH health and safety</li> <li>• First Aid Trained</li> </ul>
<b>General</b>	<ul style="list-style-type: none"> <li>• Computer literate – MS Office.</li> </ul>	